

## SUBMISSION GUIDELINES 2005/2006

If you are planning on submitting a film to Bitesize Cinema please read the following guidelines carefully.

This document contains useful information and answers to frequently asked questions regarding the eligibility, selection processes & general guidelines for Bitesize Cinema submissions.

Please DO NOT submit your film unless you have read, understand, and agree to everything within these guidelines.

### GUIDELINES FOR FILMMAKERS:

#### i. ELIGIBILITY

All submitted films must have been completed NO MORE THAN 24 months before the upcoming season's screening. i.e. if you were submitting a film for the Summer Fest – June 2005, your film must have been completed AFTER 1st June 2003

Submissions for Bitesize Cinema is open to filmmakers worldwide. All productions with non-English dialogue must have English subtitles.

All submitted films must be no longer than 15 minutes. This 15 minute limit is inclusive of all titles & credits.

Films over 15 minutes are not encouraged. Although exceptions may be made, the showcase is only 1 hour long & thus films exceeding 15 minutes, unless exceptional, tend to end up being unsuccessful.

All Music for each film MUST have copyright clearance if the music is not original (i.e. composed and recorded by yourself.)

All Entries from overseas must be sent pre-paid including any applicable customs fees.

#### ii. SELECTION PROCESS

Submission copies can be sent on either DVD or VHS (PAL only). Please note: if submitting a DVD, please ensure that the quality of the copy is of a high standard as we often receive unplayable; sub-standard home-burnt DVD's that cannot be viewed. Please ensure it plays in it's entirety on consumer DVD players.

We impose no creative constraints on film content. We accept Documentary, Live-Action, Animation, or Experimental – Any style, but NO MUSIC VIDEOS.

There is NO FEE to submit a film for Bitesize Cinema. It is the filmmaker's SOLE responsibilities to clear the use of the film with any related Sales Agent.

The panel's decision is final. No correspondence will be entered into.

Leapfrog Entertainment Ltd reserves the right to reject any film deemed offensive or inappropriate.

Leapfrog Entertainment Ltd assumes no responsibility for any damage to VHS or DVD copies that may occur in the post on delivery to us

#### iii. FORMAT

Bitesize Cinema chooses 4 selections of short films per year. The seasonal screenings take place between the following months for each season at selected cinemas:

**Autumn:** September - November

**Winter:** December - February

**Spring:** March - May

**Summer:** June – August

#### iv. SUCCESSFUL FILMS

Once chosen, it is the filmmaker's responsibility to provide a new unchanged copy of the film on HD Tape. Digital Betacam, BetaSP, or MiniDV for transfer. No other format is acceptable.

All Digital Transfer tapes WILL be returned.

The film must not differ in anyway from the original submitted copy.

The transfer tape must be in 4:3 aspect ratio, and Letterboxed if filmed in 16:9.

Filmmakers whose works are selected grant Leapfrog Entertainment festival rights to distribute contact information at our discretion.

Selected films are asked to supply a minimum of 1 (or preferably a selection of) Film stills in Jpeg format, along with any additional Press information, production stories, review quotes etc. Remember the more information we have – the better we can market the screening.

Each selected Short Film is entitled to a maximum of 2 guest-list seats for the premiere screening.

Selected Short films DO NOT receive a fee/percentage of the cinema box office for being screened.

#### v. UNSUCCESSFUL FILMS

Due to the number of tapes we receive, if we do not contact you then please presume that your film has been unsuccessful.

Submission copies on VHS or DVD will NOT be returned unless a S.A.E is included in the original submission; That S.A.E must be clearly marked with the film title.

© Copyright 2005-2006  
Leapfrog Entertainment Ltd. All Rights Reserved.

